**Lexile Analyzer**

To begin: Go to [**http://lexile.com**](http://lexile.com)to **register**

***About Lexile Measures*** detailed steps and other information is available after you login; however, a “short-cut” for preparing WORD documents for analyzing is as follows.

1. Open the WORD document. (If you have included graphics, I would suggest saving under another name as they may be lost or changed.)
2. Go to File; Save As; Other formats
3. Change Save as Type to **Plain Text**; Save
4. File Conversion window appears – Select: **Other encoding**
5. Select: **US-ASCII** (A window appears about losing information – mentioned above)
6. Continue: **Yes**

**Document has been prepared for analysis!**

LOGIN at [**http://lexile.com**](http://lexile.com)

1. Go to Lexile Tools; Lexile Analyzer
2. Browse for document
3. Submit

**Lexile Analyzer: Results** - Lexile Measure, Mean Sentence Length, Mean Log Word Frequency, and Word Count

Hope this helps! ☺

Hilliard